

MINUTES OF MEETING  
TESORO  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Tesoro Community Development District was held Wednesday, May 27, 2020 at 10:00 a.m. via Zoom Video Conferencing, pursuant to Executive Orders 20-52, 20-69 and 20-91 (as extended by Executive Order 20-112) issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 1, 2020, and April 29, 2020 respectively, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

Present and constituting a quorum were:

|                  |                     |
|------------------|---------------------|
| Sal Spano        | Chairman            |
| Kathy Fialco     | Vice Chairman       |
| Hal Fenner       | Treasurer           |
| Rina Osle-Girard | Secretary           |
| Mark Mershon     | Assistant Secretary |

Also present were:

|                    |                   |
|--------------------|-------------------|
| Jason Showe        | District Manager  |
| Bill Capko         | District Attorney |
| Stefan Matthes     | District Engineer |
| William Viasalyers | Field Manager     |

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Showe called the meeting to order, called the roll and stated the meeting is being held pursuant to the governor's executive order no. 20-52 and 20-69, which was subsequently extended through executive order 20-112 and 20-114 so that the District may conduct meetings of the Board of supervisors without having a quorum of its members physically present or at any specific location and allows us to utilize technology such as telephone and video conferencing. This meeting is being held to address any items necessary for proper operation of the District. Today's meeting is being conducted remotely via Zoom, which allows for all members of the public to participate. Access information was available on the District's meeting notice as well as the website and by contacting our office.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the September 26, 2019 Board of Supervisors Meeting and Acceptance of the Minutes of the September 26, 2019 Audit Committee Meeting**

On MOTION by Mr. Spano seconded by Mr. Fenner with all in favor the minutes of the September 26, 2019 Board meeting were approved as presented and the minutes of the September 26, 2019 Audit Committee meeting were accepted.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-01 Approving the Proposed Fiscal Year 2021 Budget and Setting a Public Hearing**

Mr. Showe stated Resolution 2020-01 approves the proposed Fiscal Year 2021 budget, sets a public hearing for August 26, 2020 and directs us to transmit this proposed budget to the City of Port St. Lucie and St. Lucie County, at least 60 days in advance of the public hearing. The assessments will remain level.

Mr. Spano stated this budget is consistent with prior years in that we used surpluses that were gained from assessments paid in prior years and we rolled those over for the benefit of the community of Tesoro and applied a carry forward surplus of \$104,856, therefore we were able to maintain assessments consistent with prior periods of \$40.69.

On MOTION by Mr. Spano seconded by Mr. Fenner with all in favor Resolution 2020-01 approving the proposed Fiscal Year 2021 budget and setting the public hearing date for August 26, 2020 was approved.

**FIFTH ORDER OF BUSINESS**

**Ratification of Agreement with Grau & Associates to Provide Auditing Services for Fiscal Year 2019**

Mr. Showe stated as part of the audit committee process Grau & Associates was selected as the District's auditor at your September meeting. In order to facilitate getting the audit started

to comply with the required timeframe we had the agreement signed and we are asking the Board to ratify that action.

On MOTION by Mr. Mershon seconded by Mr. Fenner with all in favor the engagement letter with Grau & Associates to perform the Fiscal Year 2019 audit was ratified.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

There being none, the next item followed.

**C. Manager**

**i. Approval of Check Register**

On MOTION by Mr. Spano seconded by Mr. Fenner with all in favor the check register was approved.

**ii. Balance Sheet and Income Statement**

A copy of the financials was included in the agenda package.

**iii. Presentation of Number of Registered Voters - 275**

A copy of the letter from the supervisor of elections indicating that there are 275 registered voters residing within the District was included in the agenda package. Because we have triggered the threshold last year we do have two seats that will be filled through the 2020 general election.

**iv. Discussion of Qualifying Information and Procedure**

Mr. Showe stated seat 4 currently held by Mr. Fenner and seat 5 currently held by Mr. Mershon will go through the general election process in November. In order to qualify to run for elections they will need to go through the supervisor of elections in St. Lucie County. You will

need to turn in a form 1, loyalty oath as well as a \$25 qualifying fee and that information is listed in the agenda package. The supervisor of elections coordinates that process.

**v. Designation of November 13, 2020 as Landowners' Meeting Date**

Mr. Showe stated as we transition the Board to the general election process there is one seat, seat 3 currently held by Ms. Osle-Girard that is a Landowner elected seat. We would like the Board to designate November 13, 2020 as the Landowners' meeting date. That will not be an official Board meeting, it is a Landowners' election and we encourage any Landowners to attend that meeting and vote.

On MOTION by Mr. Spano seconded by Ms. Fialco with all in favor November 13, 2020 was designated as the Landowners' meeting date.

**vi. Field Managers Report**

Mr. Viasalyers stated the water feature has been repaired and is flowing and we received a lot of compliments from the residents in that area. We are going to add a timer to the water feature that will allow it to shut off so it is not running continuously. The vendors are performing according to their contractual agreements.

I'm going to get with the District Engineer regarding a wall in Mark's backyard and figure out who owns the top of it to get that repaired.

Mr. Mershon stated thanks to William I had an excellent tour of the Tesoro property, east side and west side and I have a much better understanding of their responsibility and our responsibility. On the issue of the cap on my retaining wall there were five sections that were damaged with wood rot and I personally replaced those sections so you can take that off your list.

**SEVENTH ORDER OF BUSINESS**

**Audience Comments**


There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

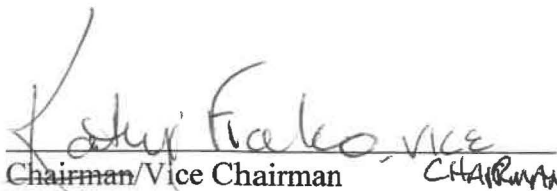
**Supervisor's Requests**

There being none,

On MOTION by Mr. Spano seconded by Ms. Fialco with all in favor the meeting adjourned at 10:20 a.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman

CHAIRMAN