

MINUTES OF MEETING
TESORO
COMMUNITY DEVELOPMENT DISTRICT

The Regular meeting of the Board of Supervisors of the Tesoro Community Development District was held Wednesday, August 26, 2020 at 10:00 a.m. via Zoom Video Conferencing, pursuant to Executive Orders 20-52, 20-69, 20-112, 20-150, 20-179, 20-193 and 20-246 issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 29, 2020, June 23, 2020, July 30, 2020, August 7, 2020, and September 30, 2020 respectively, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*.

Present and constituting a quorum were:

Kathy Fialco	Vice Chairman
Hal Fenner	Treasurer
Rina Osle-Girard	Secretary
Mark Mershon	Assistant Secretary

Also present were:

Jason Showe	District Manager
Bill Capko	District Attorney
William Viasalyers	Field Manager
Glenn Straub	West Coast Investors LLC

FIRST ORDER OF BUSINESS

Roll Call

Mr. Showe called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the May 27, 2020 Meeting

On MOTION by Ms. Osle-Girard seconded by Mr. Mershon with all in favor the minutes of the May 27, 2020 meeting were approved as presented.
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FOURTH ORDER OF BUSINESS

Public Hearing

On MOTION by Ms. Fialco seconded by Mr. Mershon with all in favor the public hearing was opened.

A. Consideration of Resolution 2020-02 Adopting the Fiscal Year 2021 Budget and Relating to the Annual Appropriations

Mr. Showe stated in your agenda package is Resolution 2020-02 adopting the Fiscal Year 2021 budget. The budget is in line with what you approved as your proposed budget earlier in the year and there are no assessment increases and the assessments have remained level at \$40.69 for a developed lot and \$30.52 for an undeveloped unit.

There are no members of the public on the call to provide comment.

On MOTION by Mr. Mershon seconded by Ms. Fialco with all in favor, Resolution 2020-02 Adopting the Fiscal Year 2021 Budget and Relating to the Annual Appropriations, was approved.

B. Consideration of Resolution 2020-03 Imposing Special Assessments and Certifying an Assessment Roll

Mr. Showe stated Resolution 2020-03 imposes the special assessments and attached to the resolution will be the adopted budget and the assessment roll that lists every property in the District and the corresponding assessment and this will be transmitted to the tax collector and those assessments are then levied on the tax bill.

There are no members of the public on the call to provide comment.

On MOTION by Mr. Fenner seconded by Mr. Mershon with all in favor, Resolution 2020-03 Imposing Special Assessments and Certifying an Assessment Roll, was approved.

On MOTION by Mr. Mershon seconded by Ms. Fialco with all in favor the public hearing was closed.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2020-04
Declaring Vacancies in Seats 4 & 5**

Mr. Showe stated next is Resolution 2020-04 declaring vacancies in seats 4 and 5, which are qualified elector seats and no one qualified for those seats. They are currently occupied by

Mr. Fenner and Mr. Mershon. We will ask the Board to approve the resolution declaring those seats vacant as of November 17, 2020 and will allow Mr. Fenner and Mr. Mershon to hold those seats until such time as the Board appoints qualified electors to those seats. They have to be qualified electors, meaning they have to live in the District and be registered to vote within the District.

Mr. Capko stated that accurately reflects the situation and is the correct action to take at this time.

On MOTION by Mr. Mershon seconded by Mr. Fenner with all in favor, Resolution 2020-04 Declaring Vacancies in Seats 4 and 5, was approved.

Mr. Straub joined the meeting at this time.

SIXTH ORDER OF BUSINESS

Consideration of Second Amendment to the Wetland, Lake and Upland Preserve Maintenance Services with Native Lands Management, Inc.

SEVENTH ORDER OF BUSINESS

Consideration of Second Amendment to the Wetlands Boundary and Lake Banks Landscape Maintenance Agreement with Wellington Pro Lawn Care

Mr. Showe stated we have a second amendment with Native Lands and Wellington Pro to continue their contracts for the upcoming year. The prices remain the same for the upcoming year.

On MOTION by Mr. Mershon seconded by Mr. Fenner with all in favor, the Second Amendment to the Wetland, Lake and Upland Preserve Maintenance Services with Native Lands Management, Inc and the Second Amendment to the Wetlands Boundary and Lake Banks Landscape Maintenance Agreement with Wellington Pro Lawn Care, were approved.

EIGHTH ORDER OF BUSINESS

Review and Acceptance of Fiscal Year 2019 Audit Report

Mr. Showe stated the next item is approval of the Fiscal Year 2019 audit. There are no current year or prior year findings and we are in compliance with all the provisions of the auditor general and this is a clean audit. We transmitted the audit to the State of Florida prior to the statutory deadline.

On MOTION by Mr. Mershon seconded by Ms. Fialco with all in favor, the Fiscal Year 2019 Audit was accepted and Transmittal of the Final Audit to the State of Florida, was ratified.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Capko stated we have been continuing to be in communication with the governor's office regarding the extension of the executive orders allowing for virtual meetings without having a physical quorum present. The current extension runs until October 1, 2020. We will keep in touch with Jason so when you do have your next meeting we will know whether or not we will have to have a physical quorum present or we can have a Zoom meeting.

B. Engineer

There being none, the next item followed.

C. Manager

i. Approval of Check Register

On MOTION by Mr. Fenner seconded by Ms. Fialco with all in favor the check register was approved.

ii. Balance Sheet and Income Statement

A copy of the financials was included in the agenda package.

iii. Approval of Fiscal Year 2021 Meeting Schedule

On MOTION by Ms. Fialco seconded by Mr. Mershon with all in favor the notice indicating that the Board will meet on an as needed basis in Fiscal Year 2021 was approved.

Mr. Showe stated the Board has previously approved a landowners meeting for November 13, 2010. That is not a Board meeting and we will coordinate with the Board and staff closer to that meeting date.

iv. Field Manager's Report

Mr. Viasalyers stated at a previous meeting staff mentioned to the Board about getting a timer installed on the fountain, staff worked with the fountain vendor to get that done, that is water feature no. 5 and that fountain no longer runs constantly it runs from 8 a.m. to 9 p.m.

Staff is continuing to meet with the lake vendor and landscape vendor on a bi-weekly schedule and any issues we have, have been followed through with Yvonne at the POA and communication there has greatly improved. We have been able to address any resident concerns.

TENTH ORDER OF BUSINESS

Audience Comments

Mr. Mershon stated William facilitated an excellent tour of the property and helped explain each of the areas and who is responsible for it. I want to thank him for that.

ELEVENTH ORDER OF BUSINESS

Supervisor's Requests

There being none, the next item followed.

On MOTION by Mr. Mershon seconded by Mr. Fenner with all in favor the meeting adjourned at 10:15 a.m.



Secretary/Assistant Secretary

Chairman/Vice Chairman